



Island Recreation

Playground Consultants

PLAYGROUND INSPECTION AND MAINTENANCE

A suggested weekly checklist

TYPE OF REPORT: WEEKLY / OTHER (specify) _____

SITE:
INSPECTED BY:

DATE:

ADMINISTRATION		YES	NO	Acceptable	Not Acceptable	COMMENTS	Repair Grading
Previously reported defects rectified?							
Accident records & hazard register reviewed?							
SURFACING							
1	Depth at least 200mm? (natural fibre)						
2	Spread evenly under and around equipment?						
3	Raked to clear objects?						
4	Draining adequate?						
5	Border free of splinters, exposed nails etc?						
6	Under surfacing distances from equipment?						
<p>This varies from 1500 mm to 2500 mm depending on the Fall Height of the equipment.</p> <p><i>This can be confusing to interpret – don't hesitate to ask us for advice.</i></p>							
SITE							
7	Site clear of litter and dangerous objects?						
8	Trees free from falling deadwood etc?						
9	Access to site in good condition and unobstructed?						
10	Surrounding vegetation safe and non-toxic?						
11	Free of rubbish, glass, weeds, sticks, rocks, etc?						

<u>EQUIPMENT</u>				
12	Free of protruding nuts, bolts, nails, splinters etc that might injure or damage clothing?			
13	Is the main frame safe and secure?			
14	Are timer posts free of structural faults?			
15	Are timer decks free of structural faults?			
16	Bolts in place and secure?			
17	Free of vandalism that may affect the strength or stability of the equipment?			
18	Free of wear or physical deterioration that may affect the stability of the equipment?			
19	Surfaces clean and free of dirt and graffiti?			
20	Borders stable, non-slippery and protrusion free?			
21	No excessive/uneven wear on parts or components?			
22	Drainage on all equipment and under surfacing?			
23	Are all detachable items in good condition?			
24	All joints and connectors firm?			
25	Chains and ropes secure and in good condition?			
26	Are all components in place? (none missing)			
27	Are all frames maintaining shape? (not distorted?)			
<u>SWINGS</u>				
28	Main frames safe and secure?			
29	Moving parts in working order?			
30	Seats in good condition?			
31	Bolts in place and secure?			
32	Chains and shackles in good repair			
<u>SLIDES</u>				
33	Main frame secure?			
34	Sliding surface clear of obstructions?			
35	Sliding surface secure and gap free?			
36	Surface free of rust, rotting or splintering?			
37	Gelcoat intact and free of glass fibre protrusions?			
<u>SANDPITS</u>				
38	Raked, weeded + checked for dangerous objects?			
39	Regularly checked for animal fouling?			
40	Does the sand need replenishing?			
41	Borders free of hazards?			
<u>OTHER POTENTIAL HAZARDS</u>				
42	Equipment and under surfacing free of nesting insects, ants and spiders?			
<u>COMMENTS</u>				